



# Function & Conference Packages





## The Garden

Ballarat's best beer garden just got better. Not only can this area be offered fully enclosed and heated during the winter months, it now has its own fully stocked bar! Perfect for a cocktail function or summer BBQ. The Garden accommodates up to 100 guests, we have an inbuilt mic and speaker set up for music and speeches.

To hire this area:

Monday – Friday \$100 Room Hire and minimum Spend of \$1000

Saturday – Sunday \$200 Room hire and Minimum Spend of \$2000

this amount also acts as your deposit.\*

## Peter Farley Room

The Peter Farley Room is located on the first floor of the Western, accessible by staircase. Recently renovated, the room is an ideal private space for your next conference, meeting or private dinner. The Peter Farley Room accommodates up to 20 guests boardroom style, and includes a flat screen TV and Wi-Fi access. A room hire fee of \$150 is applicable.

## Bistro Dining Room

If you're looking for a sit down meal with a large group, our bistro can accommodate group bookings up to 40 guests. The private dining area adjacent to our main bistro dining can be reserved exclusively for birthdays, hen's parties and Christmas functions. Minimum numbers apply during peak periods for exclusive use.

*\*All deposits are payable upon booking and are non-refundable.*





## CONFERENCE PACKAGES

Tea and coffee on arrival \$3.00 pp

Morning or Afternoon Tea \$9.00 pp

Espresso coffee and selection of teas  
Selection of slices  
Fruit platter

### Break Away Lunch

Break away from your meeting and enjoy lunch in our bistro. Alternatively, our full bistro menu can be ordered and delivered to your meeting. Orders can be taken in the morning to ensure your meals are enjoyed in a timely manner.

### Room Inclusions:

Flat screen TV

WIFI internet

Board room table with seating for up to 20 guests

Room Hire PER DAY \$150

### Additional extras:

POA

Data projector

Whiteboard

Flip chart



## **BBQ MENU**

\$35 PER PERSON

Finger food on arrival

150gm scotch fillet steak

Thick beef sausage

Chicken breast skewer

Potato salad

House made coleslaw

Garden salad

Served with a selection of  
bread & condiments

Available in the Garden or Pavilion

Minimum of 30 guests apply



## FUNCTION CATERING PACKAGE

### Max 5 selections

Vegan Taquitos 20 Pieces (GF) (DF)	\$55.00
Cheese & Dip Platter	\$110.00
(GF) Wok Tossed Prawns	\$90.00
(V) Pizza Selection - 24 pieces (V available)	\$65.00
(GF) Pizza (12 inch)	\$25.00
Sandwich Platters - 24 pieces	\$60.00
(GF) Chicken Skewers - 24 pieces	\$70.00
Pulled Pork Sliders - 24 pieces	\$80.00
Oysters - Natural 36 pieces	\$130.00
- Kilpatrick 36 pieces	\$150.00
(V) Spring Rolls & Samosas 40 / 60 pieces	\$60.00 - \$80.00
Buffalo Wings 40 / 60 pieces	\$60.00 - \$80.00
Salt & Pepper Calamari – 40 / 60 pieces	\$70.00 - \$95.00
Home made Thai Chicken Sausage Rolls 24 / 36 pieces	\$70.00 - \$95.00
(V) Mushroom Arancini 24 / 36 pieces	\$70.00 - \$95.00
(V) Mushroom, Pumpkin & Spinach Quiche 24 / 36 pieces	\$70.00 - \$95.00
Party Pies (Beef) 30 / 45 pieces	\$70.00 - \$95.00
Prawn & ginger dumplings 24/36	\$90.00 - \$130.00
(GF) Mini Pork Tacos 24/36	\$80.00 - \$105.00
Bruschetta (tomato, onion, feta, basil) 24 / 36 pieces	\$70.00 - \$95.00

**BOXES – minimum order of 30 boxes of a single variety** \$300.00

Fish & Chips

Calamari & Chips

(GF) Risotto

Popcorn Chicken

(GF)(V) Chick Pea Curry

*\* if selecting a variety of boxes, each variety has a 30 box minimum*

### DESSERT

Fruit Platter \$60.00

Cakes & Slices \$70.00

Profiteroles (36) \$100.00

### ROOM HIRE

**Monday - Friday** Garden \$100 - \$1000 minimum spend

**Saturday - Sunday** Garden \$200 - \$2000 minimum spend

# CONDITIONS OF USE

Thank you for choosing to have your Function at The Western Hotel. To ensure that your Function is enjoyable, we ask that the following guidelines and conditions of use are adhered to.

- Persons under the age of 18 years may attend, however may not, by Law, consume alcohol on these premises, whether or not accompanied by a parent or guardian.
- Smoking is only permitted in designated smoking areas, being the Sturt Street entrance, no vaping is permitted.
- Management reserves the right to cease service if vaping and/or smoking is present in the function spaces – function may be stopped if instructions are continuously ignored by guests.
- In accordance with our food safety plan, no food items are to be brought onto the premises.
- Intoxicated and/or offensive behaviour will not be tolerated. Management reserves the right to refuse service and/or entry and to close down the function until individuals leave.
- No alcohol purchased outside of the premises is to be consumed on the premises.
- Management will confiscate any BYO alcohol.
- A non-refundable deposit is required within 7 working days of booking. This fee is in line with the room hire for that area.

*\*This amount may be higher if booking multiple spaces or the full Garden.*

- As part of our Responsible Service policy, food must be ordered for a minimum of 30 people or half of the guests attending the function and must be purchased from the Hotel.
- Function duration is a maximum of 4 hours unless authorised by a manager.
- All decorations are to be temporarily fixed with blue tack or similar and avoid using sticky tape.
- Music deemed to be excessively loud by management may result in closing of function.

Our aim is to provide patrons with a safe environment to be enjoyed by all guests. If our management feels that any of the above conditions are not being met, we reserve the right to close the function.

Thank you for your co-operation.

Date:.....

Name:.....

Address:.....



## FUNCTION AGREEMENT FORM

Name:.....

Company:.....

Address:.....

City:..... State:..... Postcode:.....

Phone:..... Mobile:.....

Email:.....

Function space booked:.....

Date of Function:.....

Time of Function:.....

Guest Numbers:.....

Occasion:.....

Menu Selection:.....

Music requirements *\*must be approved by management.*

Any other special requirements:.....

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Deposit Paid: \$ ..... Date: ...../...../.....

By signing this agreement I have read, understood and agree  
with the terms and conditions attached.

Date:.....

Name:.....

Signature:.....